

# Registration Form - Southgate Church's Holiday Club

Booking is advisable. Places are limited and will be allocated on a first come, first served basis. Please complete both sides of this form and return it as soon as possible to: Church Office, Southgate Community Centre, Caie Walk, Bury St. Edmunds. IP33 2PJ or forms can be addressed to "Southgate Church Holiday Club" and posted through the Church Centre letter box.

**Child / children's full name(s)** (Please print clearly)

(1)

(2)

(3)

**Sex: M / F**

(1)

(2)

(3)

**School Year (in Sept)**

(1)

(2)

(3)

**Date of Birth**

(1)

(2)

(3)

**Parent / Guardian's Full Name:**

**Address:**

**Email address:**

**Tel. No.**

**Mobile No.**

**Alternative Emergency Contact:**

**Tel. No.**

**Please register my child(ren) for Southgate Church's Holiday Club for the following days:**

All ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☐  
(Please tick those which apply)

(Please turn over)

I permit my child(ren) to take part in all activities ☐ ☐ (Please tick)

He / she has no special medical / dietary / cultural needs. ☐ ☐ (Please tick)

OR

**He / she has the following medical / dietary / cultural needs:**

(Please include details of any disability or behaviour which may necessitate extra supervision or specialist medical knowledge)

In the unlikely event of a medical emergency, he / she may be accompanied to hospital by two members of the Holiday Club team. ☐ ☐ (Please tick)

During the week, photographs and video footage may be taken by authorised people, which may be used for church publicity purposes. At no point will any child be named. If you are happy for your child to be photographed, please tick this box. ☐ ☐

I agree to the details on this form being held on file for the time my child attends the group, after which they will be destroyed. (The Church will not pass on the details to any third party.)

**Signature of Parent / Guardian** .....

**Name:** ..... **Date:** .....  
(Please print)

To guarantee a place, please complete this registration form as soon as possible before the start of the Holiday Club.

***Please do not send money! Pay on the days the children attend.***

Your co-operation is appreciated and helps to ensure a successful week. Please Note – children can still come to register on the day, but we cannot guarantee admission if numbers are high.

Southgate Church has adopted approved guidelines for child protection and safety.

Southgate Church is a local Ecumenical Partnership between the Church of England, the United Reformed Church and the Baptist Union of Great Britain